



## **regify installation manual for IBM Lotus Notes / Domino**

Version 1.2.0

[volker.schmid@regify.com](mailto:volker.schmid@regify.com)

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# INTRODUCTION

This manual seeks to provide the necessary information to install the regify templates for Lotus Notes Domino. In case of any question regarding the installation please do not hesitate to contact

Mr Volker Schmid  
Phone: +49 0771 89784 236  
e-mail: [volker.schmid@regify.com](mailto:volker.schmid@regify.com)

## VERSIONS AND PREMISES

At present regify supports Lotus Notes Domino version V7, V8, V8.5 and V8.51 in combination with the operating system Microsoft Windows (beginning Windows XP).

To use regify with Lotus Notes either the corresponding regify templates has to be installed or the templates has to be adjusted. Additionally the regify client has to be installed.

**As long as the regify client is not installed on the system the regify functions does not appear in Lotus Notes.**

For downloading the latest regify® software setup please select **downloads** under the menu item **other** in your portal. The latest setup version can be downloaded there.

**Special note:** Administrator rights have to be activated on the computer to install the regify client.

# INSTALLATION OF THE REGIFY TEMPLATES

The following chapter describes the steps which are needed to integrated regify into Lotus Notes Domino.

## *use regify as masters*

To get the regify templates as masters please accomplish the following steps:

- 1) Downlaod the corresponding regify templates from the regify homepage (<http://www.regify.com/?PageID=downloads>)

The following data sets are provided:

mail7regify\_en.ntf for Domino V7

mail8regify\_en.ntf for Domino V8

mail851regify\_en.ntf for Domino V8.5 and V8.51

- 2) Unpack the templates into the Lotus Notes directory.
- 3) Sign the design elements with a valid Notes identifier which is allowed to run Java agents.
- 4) Change access rights of the templates
- 5) Change the design template by clicking on the directory in the client with the right mouse button and select change template. Afterwards choose the corresponding template MailRXxRegify.

## ***patch the existing mail templates with the new regify functions***

These steps can only be executed in the Lotus Notes Designer.

The procedure depends on the configuration of Lotus Notes.

1. The memo mask has not been changed (genuine)
2. The memo mask has been changed.

Depending on the configuration of Lotus Notes please accomplish the following steps:

### **UNCHANGED MEMO MASK (CASE 1)**

Firstly save the mail templates. If the memo mask is unchanged the existing memo mask can be exchanged directly by the regify mask. Please accomplish the following steps:

- 1) Copy the masks Memo, Reply, Reply with history, Regify PopUp and RegifyPopUpEn into the template.
- 2) Copy the library ExportPicturesLib into the template.

Finally restart the Lotus Notes Client to activate the new functions.

**Special note:** Do not delete the master.

### **CHANGED MEMO MASK (CASE 2)**

Firstly save the mail templates. Please accomplish the following steps afterwards:

- 1) Copy the mask RegifyPopUp, RegifyPopUpEn and the library ExportPicturesLib into the template.
- 2) Copy the fields *SendLists*, *EncryptBody*, *EmailAdresses*, *LotusNotesAdresses* in the memo mask into the directory (necessary for the PopUp)
- 3) Copy the ActionButtons for regify and SendRegify from the corresponding mask into the masks *Memo*, *Reply*, *Reply with protocol*. You will find the buttons in View -> Actions Window
- 4) If desired now the master can be deleted.

# REGIFY-CLIENT INSTALLATION

During the installation of the regify client the setup patches the local Lotus Notes configuration file (notes.ini) and adds the variables **\$Regifypath** and **\$Regifyreplace**. The variable **\$Regifypath** includes the file position of the regify client (**\$Regifyreplace** contains the symbol ®). This symbol is interpreted by the client in different ways. Therefore it is included into the variable to guaranty the access to the proper path.

To repeat this patch-process, you can launch the file **Prepare\_Installation.exe** in the installation directory of regify. In the file regify\_log.txt inside the regify client installation directory, you can read about a successful patch process.

## DEINSTALLATION

Please accomplish the following steps to uninstall regify on Lotus Notes:

- Reactivate the genuine templates.
- Uninstall regify via system control/uninstall software.
- Delete the entries **\$Regifypath** and **\$Regifyreplace** from the Notes.ini.

### Special note:

The mail template creates a regifyTemp directory in the data directory of Lotus Notes. The template has to have read and write rights.

regify is not able to send messages to internal users (Lotus Domino user without an internet e-mail address). If users enter one or more recipients which do not have a valid internet e-mail address they will get an error message where the relevant recipients are listed.

Notice for software engineers: This information is also in the LotusDominoAdresses available.

# HOW DO I CREATE A REGIFY E-MAIL

To create a regify mail please click send regify instead of send in the edit modus.

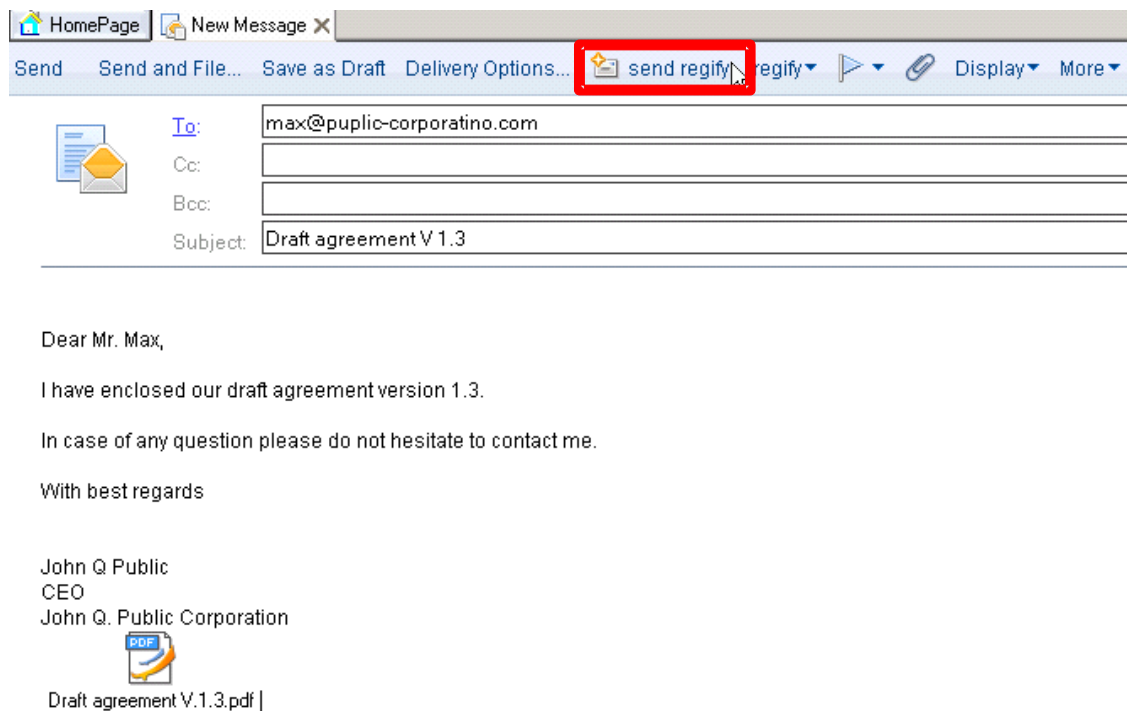


Figure 1: How do I create a regify e-mail?

Afterwards there will pop up a dialog where users have the opportunity to determine the duration of the validity. If the e-mail is not opened within this time period the sender will get a notification.

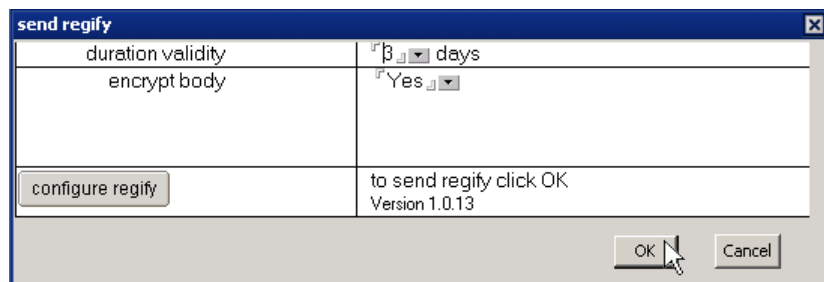


Figure 2: Sending regify e-mail

For sending the regify e-mail the user simply clicks "OK".

# NOTES

## **Restrictions:**

- 1) Diagrams or graphs in the text will be attached if there is no other attachment. In case there is one or more attachment to the e-mail the diagrams or graphs from the text will not be included into the regify e-mail.
- 2) The blind copy function cannot be used in combination with regify.
- 3) Please consider that only simple text is shown in a regify e-mail. Other formatting like hyperlinks will be transformed to simple text. This is due to the lacking HTML support of Lotus Notes.
- 4) The address resolution depends on the given facilities and uses the IBM Lotus Notes Domino Directory Server. To follow the IBM recommendation, the mailserver must be Directory Server, too. Other catalog server variables are not used.

## **Hints for usage:**

- 1) regify e-mails can be converted to regular e-mails. If a regify e-mail is converted to a regular e-mail the original e-mail will be stored in the folder "All documents". The converted e-mail will be marked with "regify converted" in the subject line.
- 2) The graphs of the attachments will be seen in the text if the user choose "encrypted body => No" The attachments are encrypted in the regify file and it is not possible to open them outside of the regify file.
- 3) Regularly the regify function appear in the language employed by Lotus Notes after the first use of regify and re-start of the client.